Staying COVID-19 Secure in 2020
We confirm we have complied with the government’s guidance on managing the risk of COVID-19

FIVE STEPS TO SAFER WORKING TOGETHER

✔ We have carried out a **COVID-19 risk assessment** and shared the results with the people who work here

✔ We have **cleaning, handwashing and hygiene procedures** in line with guidance

✔ We have taken all reasonable steps to **help people work from home**

✔ We have taken all reasonable steps to **maintain a 2m distance** in the workplace

✔ Where people cannot be 2m apart, we have done everything practical to **manage transmission risk**

Employer ___________ Date 21/5/20

Who to contact: DOROTHY WAITE
(or the Health and Safety Executive at www.hse.gov.uk or 0300 003 1647)